



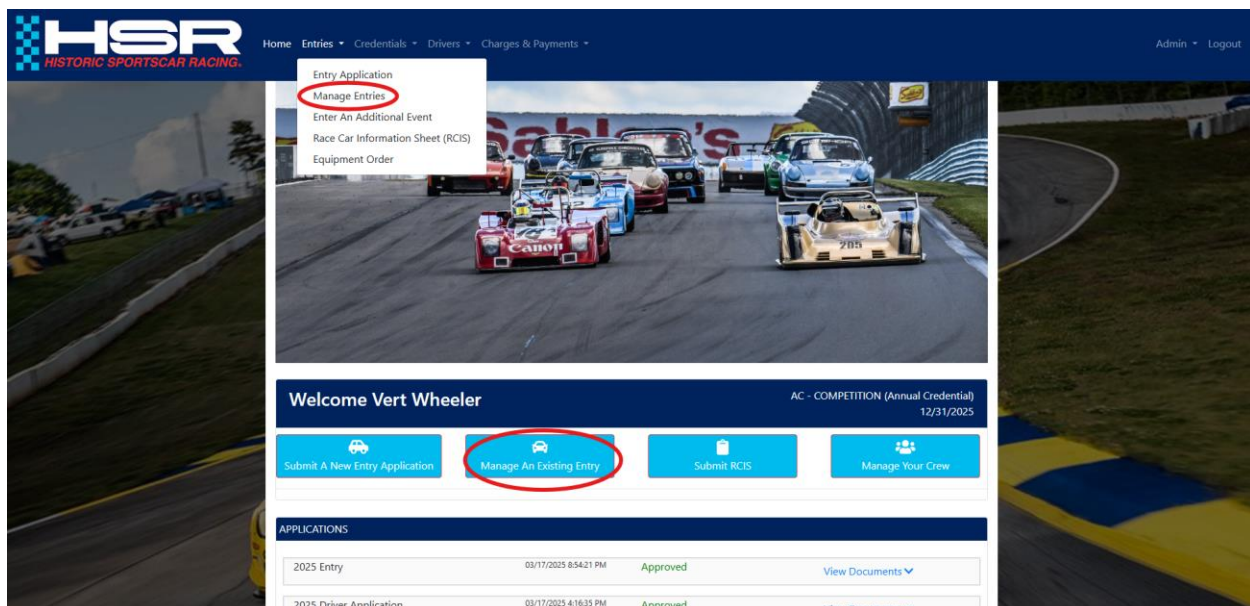
## HSR Competition Memo 04.09.2025

### Managing an Event Entry in MERG

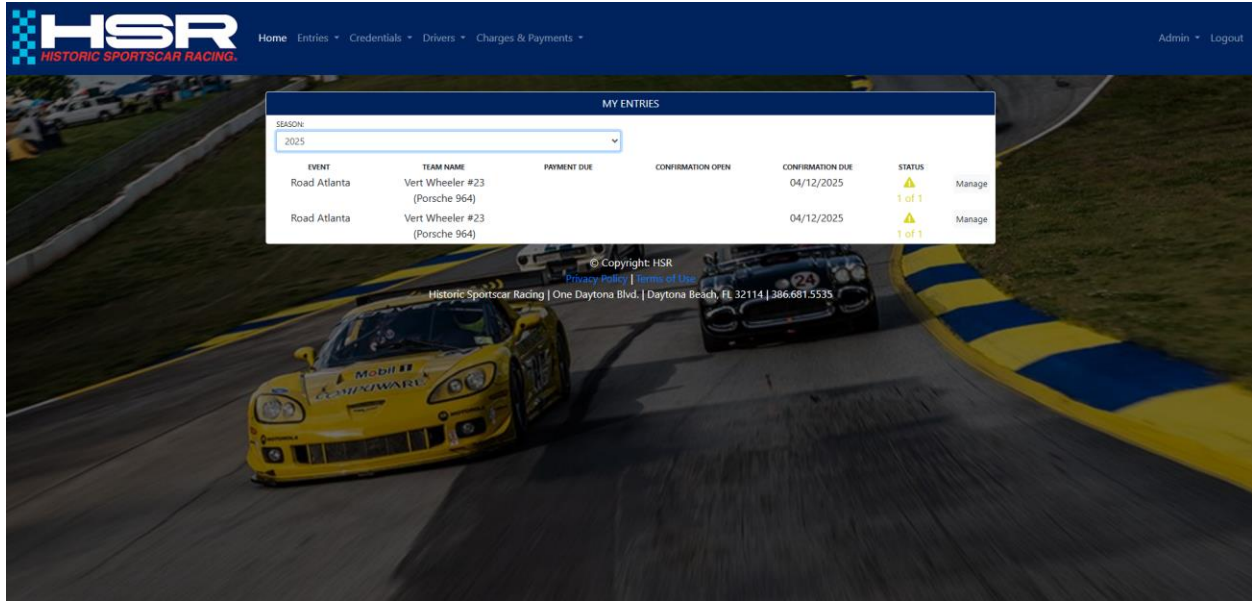
In 2025, HSR launched a new Licensing/Registration system, known as MERG, for competitors to enter HSR events.

This competition memo is designed as an aid to help competitors enter more of their car information for each event.

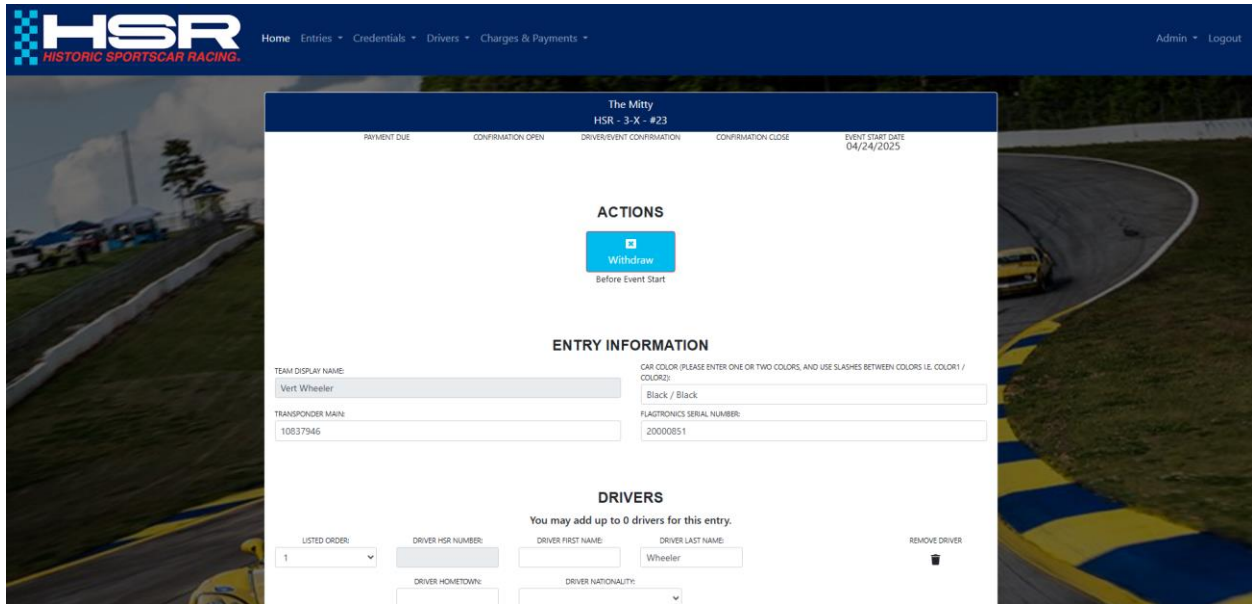
Every HSR entry needs to be managed after the event entry application is approved. You can do this by using the 'Manage an Existing Entry' button on the home page.



After logging into your account using the [HSR MERG Portal](#), you will see four light blue buttons. The second one from the left is 'Manage an Existing Entry'. There is also another area under the dropdown for 'Entries', called 'Manage Entries'. Click either one of these options.



You will then see the new 'My Entries' Page. Select the season, and your entries will automatically populate. Depending on how many races you have entered, you will need to manage each entry to ensure the information is correct. Click 'Manage' at the right of the entry to begin.



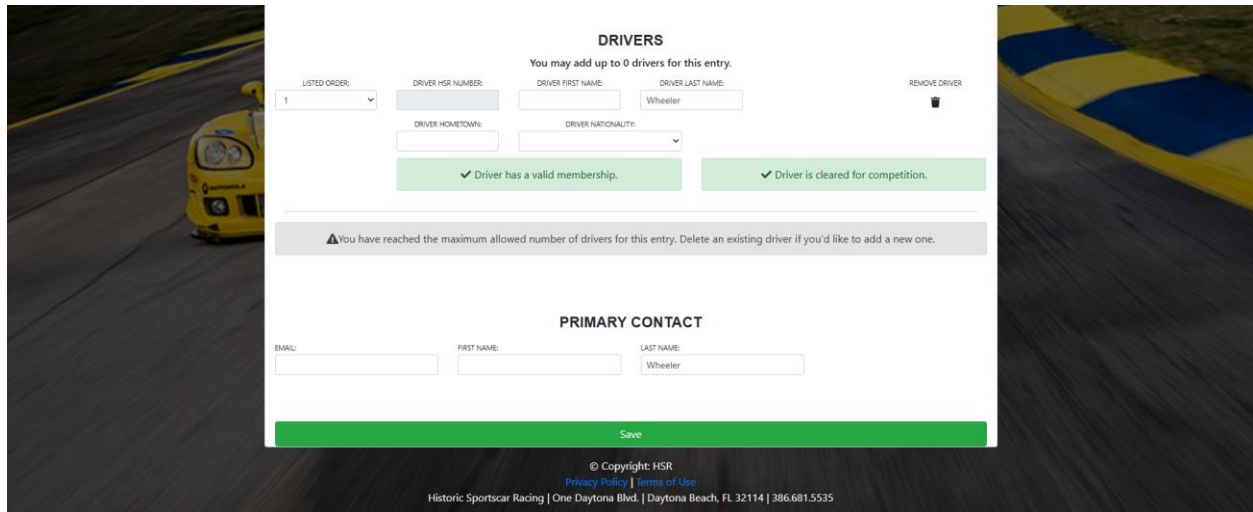
Your entry information is displayed. Here you can see the event, the class, and the car number. There are also a few places to enter the information for your car, and they **MUST** be filled in.

At the top of this page, you will find your car number. This will be the number for your entry. If this is not the car number you chose, it means that number was not available. Please ensure that your car number is correct on your car **BEFORE** arriving at technical inspection!

**Car Color.** Please enter either one (1) or two (2) colors. Use two (2) colors if your car has multiple colors. If you enter two (2) colors, please use a slash in between the colors. If you have more than two (2) colors, use the most prominent color as Color 1, then use 'Multi' as Color 2.

**Transponder.** Please enter your transponder number here.

**Flagtronics Serial Number.** Please enter your Flagtronics serial number here. You can find this number on the unit itself, or by plugging the USB extension from the Flagtronics unit into a laptop. There will be a file with the name of the serial number i.e. 20000851.txt.



The screenshot displays a web form for driver registration. The top section is titled 'DRIVERS' and includes a sub-header 'You may add up to 0 drivers for this entry.' Below this, there is a table with columns for 'LISTED ORDER', 'DRIVER HSR NUMBER', 'DRIVER FIRST NAME', and 'DRIVER LAST NAME'. The first row shows '1' in the listed order, and 'Wheeler' in the last name field. There are also fields for 'DRIVER HOMETOWN' and 'DRIVER NATIONALITY'. Two green confirmation messages are visible: 'Driver has a valid membership.' and 'Driver is cleared for competition.' A warning message states: 'You have reached the maximum allowed number of drivers for this entry. Delete an existing driver if you'd like to add a new one.' Below the driver section is the 'PRIMARY CONTACT' section with fields for 'EMAIL', 'FIRST NAME', and 'LAST NAME' (with 'Wheeler' in the last name field). A green 'Save' button is at the bottom. The footer contains copyright information for HSR and contact details for Historic SportsCar Racing.

At the bottom of the Entry, you will see the driver, and you will see the primary contact for the entry. HSR reserves the right to edit the driver or drivers for each entry. If you delete the driver in hopes of adding a different driver, you will not be able to add the driver back. If you wish to change or add drivers to the entry, please email Lyn Hodges Watts, Registration Manager, at [Lhwatts@hsrace.com](mailto:Lhwatts@hsrace.com)

After filling in all the information, please click 'Save' at the bottom of the page. This will ensure that all the information you entered is saved correctly.

Please repeat these steps for each entry on the Manage Entries page. Once all your entries have been managed, you are ready for your event!

Thank you for reading through this document, we hope it helps you and your fellow drivers have an easier time working through this new system, and we look forward to seeing you at your next HSR event!

If you have any further questions, please contact either Lyn Hodges Watts, Registration Manager, at [Lhwatts@hsrace.com](mailto:Lhwatts@hsrace.com) or Jackson Fassett, Series Manager, Competition, at [Jfassett@hsrace.com](mailto:Jfassett@hsrace.com)